GENERAL SERVIC	CES ADMINISTRATION	1 132		
	For Release 2001/08/09	- CIΔ <u>(\$87</u> \$ \$104\$38Δ66\$100)	azagety	
REPORT OF ELECT	TRUAL TYPEWRITER:	CIA TROPETS OF SERVICE		
IN USE See reverse for instructions		I Office of the Compt.	COTTEL	
		ORGANIZATIONAL UNIT (Name as physical custody of mechine	id location of unit having	
	IN UNITED STATES	payeron oueroup or meoning		
	OUTSIDE UNITED STATES		G+ - 88	
Check one)	RENTEO	Technical Accountin	g Staii	
	GOVERNMENT-OWNED	APPROPRIATION TITLE		
Check one)	USED IN POOL			
X I	USED OUTSIDE POOL			
PE OF MACHINE	محمط فيسيد	Y-		
Electric Ty		**		
AKE (Name of manufacture				
TBM ARRIAGE LENGTH	NUMBER OF MACHINES	AVERAGE NUMBER OF HOURS USE	D PER WORK	
Platen 12"	INCLUDED 7	DAY DURING PAST YEAR (If remachines in a pool, enter t	port covere otel hours	
in 12 nchae)	IN THIS	used per day for all mechin	es)	
10.124)				
AAST/TE wannet merti	sing to Government-owned	machines)	\$ 350.00	
COST (If report pertains to Government-owned machines)			s	
ANNUAL RENTAL (If report pertains to rental machines)				
TYPE OF WORK			AVERAGE NUMBER OF HOURS USED PER WORK DAY	
TYPE OF WORK (Enter time weed for each of the following types)			DURING PAST YEAR	
A. CONTINUOUS FORMS OR INVOICE PREPARATION				
B. STENCIL OR REPRODUCTION WORK				
C. MULTIPLE COPIES (10 OR MORE!			
D. STATISTICAL OR TABULAR				
- aces avec 150 th winth				
- 00 BY DYED 15" IN 1		E. COPY OVER 10" IN WILLIA		
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Electrical typewriters include all electrically-operated machines (except bookkeeping and billing machines) which have the general appear ance of typewriters, are used for producing printed characters as a substitute for writing, and have a keyboard, depression of keys serving to impress a type upon the paper through the medium of an inked or carbon ribbon. Examples are vari-typers, hectowriters, proportional spacing machines, etc. (See Comptroller General's decision B-78978 of September 2. 1948.)

Separate reports will be submitted for each machine except when machines are assigned to a typing pool and are all used for substantially the same types of work. In these cases a report will cover all machines of the same type, make and carriage length, except, that separate reports must be submitted for (a) rented machines and (b) Government-owned machines.

Machines located in Continental U. S. will be reported separately from those located in Territories, Possessions and Foreign Countries.

If report pertains to rented machines, show appropriation chargeable.

· If report pertains to Government-owned machines, show the appropriation or other budget identification of the program for which the machine is used.

The possibility that the work done by a machine during any given period of time may fall within more than one of the type of work categories listed is recognized. In such case, the average hours of work should be entered opposite the type of work which is considered most important. The hours of such work should not be entered opposite any other type of work category. The total of the entries on lines A through L shall equal but not exceed the number of hours shown as the "Average Number of Hours Used Per Work Day During Past Year."

The amounts shown will be actual costs, or appraised value (preferably at date of acquisition) if actual cost is not reasonably ascertainable. Costs will be reported to the nearest dollar.

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